

GRUNDTVIG ASSISTANTSHIPS SEARCH FORM

(ASSISTANT SEARCH FORM)

ORGANISATION DETAILS:

COUNTRY / CITY	TURKEY/TRABZON
NAME	Association for The Support of Social Research and Development (TARGED)
TYPE OF ORGANISATION	NGO
FIELD OF THE ORGANISATION	Lifelong Learning, Adult Education
ADDRESS	Cumhuriyet Mah. Aldıkaçtı sok. No:19 61030 Trabzon/Turkey
TELEPHONE	+905055246369
FAX	+904622299824
E-MAIL	targed61@gmail.com
WEB SITE	www.targed.org

DETAILS OF THE ASSISTANT

DETAILS OF THE ASSISTANT (please give details of the qualifications and other competences you request from the assistant)	1-Experience in Adult Education, 2-English or Turkish language skills, 3- Experience EU projects management, coordination and management.
OBJECTIVE (please give details of why you want to host an assistant)	TARGED is an association which has the experiences of working with different groups of society. This experience origin from the institutional activities, as well as the personal backgrounds of the members. We, as organization, act mostly with other organizations and institutions in local

	and national scope, including the groups of teachers-pupils, women associations and vocational organizations. We believe, that his knowledge and skills can solve difficult situations, improve our service quality. It can be also beginning of international cooperation at many fields.
DUTIES OF THE ASSISTANT (please explain briefly of the duties the assistant will undertake)	To help to improve and process new EU projects (24 hours in a week) • To teach his/her English tongue for Unemployed (10 hours in week) * EU Project Coordination and Management in Adult Education(14 hours in week)
PREFERED COUNTRY (IES)	ALL EU COUNTRIES
DURATION	7 months
FROM (please give date)	1 December 2010
TO (please give date)	1 June 2011

PLEASE FILL AND SEND THIS FORM TO grundtvig@ua.gov.tr